

Renewing a Multi-Year Grant

To renew a multi-year grant for FY2017, organizations must register their grant on the NYSCA website **only**. **Organizations with multi-year grants do not need to submit a Grants Gateway application for the request.**

Registration must be completed by the application deadline, March 30, 2016, 4pm. To successfully register, organizations must login to NYSCA's website and in this order:

1. Complete the Organization Information
2. Complete the Organization Budget
3. Submit the Registration

How to Submit the Registration:

- Upon completing your Organization Information and Organization Budget, the Registration Form will appear on the left-hand navigation bar. **You will not be able to access Registration until the Organization Information and Budget are complete.**
- You will then be taken to the 'Projects Page' and a list of your multi-year grants.

Portfolio Home
Organization Info
Project Contacts
Organization Budget
Registration Form
Interim & Final Reports
Grant History
Application History
Change Password

FY17 Registration >> Projects Page

Your continuing multiyear grants are listed here. Click 'yes' for those having significant differences from the original funded activity.

Program	Category	Project Title	Request Amt	Yr of Yrs	Significant Changes?	
Music	Project Support	Jazz & New Music Concerts	\$15,000	4/5	Yes <input type="radio"/>	No <input checked="" type="radio"/>
Visual Arts	General Support	General Support for Visual & Media Arts	\$35,100	2/2	Yes <input type="radio"/>	No <input checked="" type="radio"/>

You will be asked to describe any significant changes on those grants where you have specified 'Yes'. Those where you have specified 'No' are assumed to have no significant changes and will be automatically submitted. If any response(s) is incorrect, edit it now and press 'Continue'.

Once you press 'Continue' the first time, you will not be able to change your responses.

- If there are no significant changes to your project, click 'Continue'. **Your multi-year grant has now been registered.**
- If there are significant changes, click 'Yes' and then 'Continue'.

- You will be taken to screen where you can outline those changes. Click 'Submit' once you have entered the necessary information. **Your multi-year grant has now been registered.**

 **FY17 Registration >> Projects Page**

The project Visual Arts >> General Support >> General Support for Visual & Media Arts has been submitted successfully.

Music >> Project Support >> Jazz & New Music Concerts >> 4/5 >> \$15,000

Significant Changes (required) (1000 characters maximum)

- Upon registering your multi-year, your homepage will now display those grants with a status of 'Pending'.

<ul style="list-style-type: none"> Project Contacts Organization Budget Registration Form Interim & Final Reports Grant History Application History Change Password 	<p>FY17 Current Grant Request Information</p> <table border="1"> <thead> <tr> <th>Program</th> <th>Category</th> <th>Project ID</th> <th>Request Amount</th> <th>Application Deadline</th> <th>Council Meeting</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Music</td> <td>Project Support</td> <td>200358307</td> <td>\$15,000</td> <td>(Multi-year)</td> <td>May 1</td> <td>Pending</td> </tr> <tr> <td>Visual Arts</td> <td>General Support</td> <td>200358308</td> <td>\$35,100</td> <td>(Multi-year)</td> <td>May 1</td> <td>Pending</td> </tr> </tbody> </table>	Program	Category	Project ID	Request Amount	Application Deadline	Council Meeting	Status	Music	Project Support	200358307	\$15,000	(Multi-year)	May 1	Pending	Visual Arts	General Support	200358308	\$35,100	(Multi-year)	May 1	Pending
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